

# Creating A Quality Club (before, during and after transition)

Club Officer Training



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## Session objectives

- ▶ Identify the elements that satisfy club members.
- ▶ Correlate Moments of Truth and the Distinguished Club Program.
- ▶ Apply Moments of Truth



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## Member Experience...



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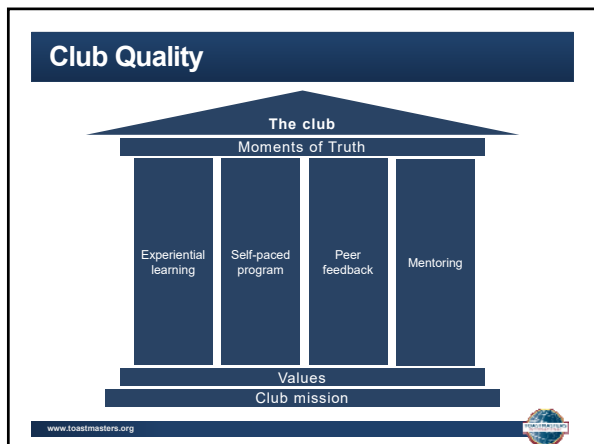
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### Toastmasters' Club Mission

- ▶ We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.

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### Toastmasters' Values

- ▶ Integrity
- ▶ Respect
- ▶ Service
- ▶ Excellence

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### Moments of Truth

- ▶ First impressions
- ▶ Membership orientation
- ▶ Fellowship, variety and communication
- ▶ Program planning and meeting organization
- ▶ Membership strength
- ▶ Achievement recognition

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### Distinguished Club Program (DCP)

#### Education

- ▶ Members, who have the opportunity to earn education awards, are reaching their goals

#### Membership

- ▶ With enough members, everyone's experience is enhanced because leadership is provided and meeting and committee assignments are filled

#### Training

- ▶ Trained club officers are better able to serve and support your club

#### Administration

- ▶ Fulfilling administrative duties helps your club run more smoothly, which benefits members

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### DCP Goals – Current

- |                |   |   |
|----------------|---|---|
| Education      | } | 1. Two CCs<br>2. Two more CCs<br>3. One ACB, ACS or ACG<br>4. One more ACB, ACS or ACG<br>5. One CL, ALB, ALS or DTM<br>6. One more CL, ALB, ALS or DTM   |
| Membership     | } | 7. Four new members<br>8. Four more new members   |
| Training       | } | 9. A minimum of four club officers trained during each of two training periods  |
| Administration | } | 10. On-time payment of membership dues accompanied by the names of eight members (at least three of whom must be renewing members) for one period and on-time submission of one club officer list |

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### DCP – Education goals

Number needed for each DCP point:

**4      2      2      1      1**

LEVEL 1 Mastering Fundamentals	LEVEL 2 Learning Your Style	LEVEL 3 Increasing Knowledge	LEVEL 4 Building Skills	LEVEL 5 Demonstrating Expertise
"Ice Breaker" "Evaluation and Feedback" "Researching and Presenting"	Two required projects + "Introduction to Toastmasters Mentoring"	One required project + a minimum of two elective projects  *Serve as Topicmaster, Toastmaster and evaluator by the end of Level 3	One required project + a minimum of one elective project	One required project + a minimum of one elective project + "Reflect on Your Path"

PATHWAYS EDUCATION GOALS
1. Four Level 1's
2. Two Level 2's
3. Two more Level 2's
4. Two Level 3's
5. One Level 4
6. One Level 5

+2 more

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### DCP Goal Comparison

- ▶ Communication track and leadership track are no longer separated, but combined in 5 disciplines.
- ▶ Projects are arranged in 10 possible learning paths instead of basic and advanced manuals.

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### DCP Goal Comparison

Current DCP PROGRAM EDUCATION GOALS	DCP in Pathways PATHWAYS EDUCATION GOALS
1. Two CC awards	1. Four Level 1's
2. Two more CC's	2. Two Level 2's
3. One ACB, ACS or ACG award	3. Two more Level 2's
4. One more ACB, ACS or ACG	4. Two Level 3's
5. One CL, ALB, ALS or DTM award	5. One Level 4
6. One more CL, ALB, ALS or DTM	6. One Level 5

6 possible points here    =    6 possible points here

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### Transition DCP

**Transition DCP**

**EDUCATION (SELECT 6 OF 12 GOALS)**

___ Two CC awards	___ One more ACB, ACS or ACG	___ Four Level 1's	___ Two Level 3's
___ Two more CC's	___ One CL, ALB, ALS or DTM award	___ Two Level 2's	___ One Level 4
___ One ACB, ACS or ACO award	___ One more CL, ALB, ALS or DTM	___ Two more Level 2's	___ One Level 5

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### Teamwork



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### The Gestalt Approach to Teamwork

- ▶ The whole is greater than the sum of its parts.
  - Know your role.
  - Know the roles of your teammates.
  - Communicate your areas of strength.
  - Take a proactive approach.
  - Be willing to cover for another officer.

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### The Executive Committee

- ▶ President
- ▶ Vice President Education (VPE)
- ▶ Vice President Membership (VPM)
- ▶ Vice President Public Relations (VPPR)
- ▶ Secretary
- ▶ Treasurer
- ▶ Sergeant at arms (SAA)

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### The VPE – Roles in Pathways

- ▶ VPE will assume the role of Base Camp manager.
- ▶ Helps facilitate member progress by verifying education, approving requests, and more.
- ▶ Central responsibilities include:
  - Approving speeches outside the club
  - Verifying level completion
  - Tracking member progress
  - Verifying project completion for members using printed materials

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### Executive Committee duties

- ▶ Create a club budget.
- ▶ Develop a *Club Success Plan* (Item 1111).
- ▶ Strategize for success in the Distinguished Club Program.
- ▶ Create and oversee other club committees as necessary.

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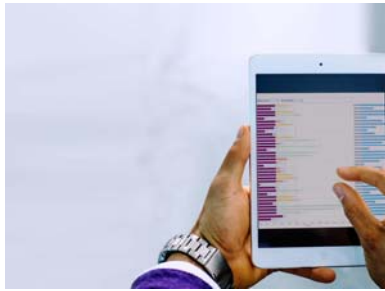
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### How do I get to these materials?



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### Dashboard



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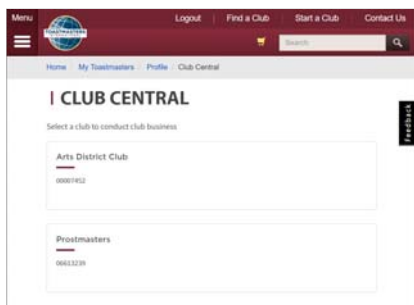
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### Club Central



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## Pathways Base Camp



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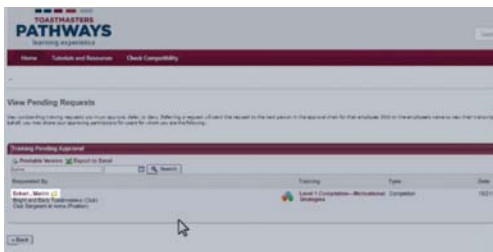
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## Pathways Base Camp



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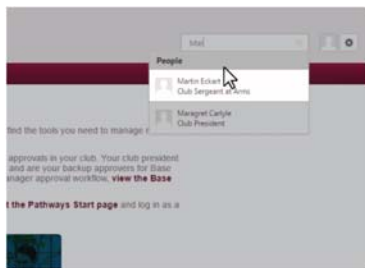
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## Pathways Base Camp



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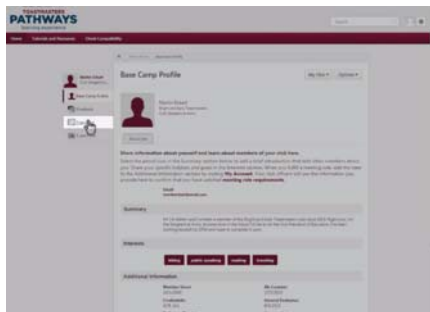
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## Pathways Base Camp



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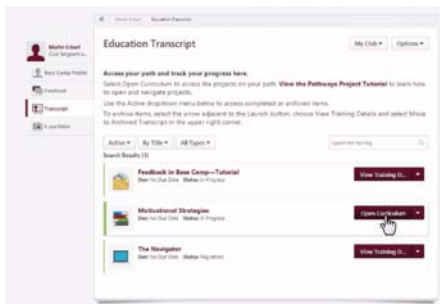
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## Pathways Base Camp



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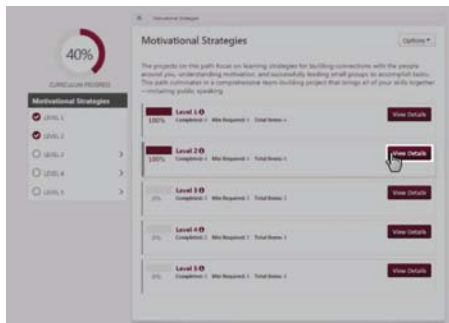
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## Pathways Base Camp



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The screenshot shows the 'PATHWAYS learning experience' interface. At the top, there are navigation links: Home, Tutorials and Resources, and Check Compatibility. Below this, a breadcrumb trail indicates 'Base Camp Profile'. The main heading is 'Level 2 Completion—Motivational Strategies'. Underneath, a 'Training Details' section lists: Training Type: PDF, Provider: Toastmasters International, Version: 2.0, Training Hours: 2 Hours 0 Mins, Description: Motivational Strategies, Status: Completed, Base Camp Code: [redacted], and Certificate: Print Certificate. An 'Approval History' section is visible at the bottom. The website URL 'www.toastmasters.org' and the Toastmasters logo are at the bottom.

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### Pathways Base Camp

The dashboard displays progress for several modules. The 'Introduction' module is 100% complete. The 'Motivational Strategies' module is approximately 75% complete. The 'Public Speaking' module is approximately 50% complete. The 'Teamwork' module is approximately 25% complete. The 'Leadership' module is approximately 10% complete. The 'Pathways Base Camp' module is approximately 5% complete. The website URL 'www.toastmasters.org' and the Toastmasters logo are at the bottom.

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### Pathways Base Camp

The dashboard compares 'Path Progress' and 'Paths Registered Not Yet Started'. The 'Path Progress' chart shows completion rates for various modules, with 'Introduction' at 100%, 'Motivational Strategies' at ~75%, 'Public Speaking' at ~50%, 'Teamwork' at ~25%, and 'Leadership' at ~10%. The 'Paths Registered Not Yet Started' chart shows that no paths have been started yet. The website URL 'www.toastmasters.org' and the Toastmasters logo are at the bottom.

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Q&A

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**This concludes  
Creating a Quality Club.**

Club Officer Training



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