

Judge's Training



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Administrative

- ▶ Did everyone sign in?
- ▶ Does everyone have a handout?
- ▶ Fill out the Judge Training Form
 - ▶ Toastmaster Education Level
 - ▶ CC, ACB, etc. or
 - ▶ Number completed speeches in CC manual
- ▶ How many have attended Judge training in the past?
- ▶ How many have attended a contest?
- ▶ How many have never attended a contest?

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Agenda


- ▶ Purpose
- ▶ Qualifications
- ▶ Being assigned to a contest
- ▶ Judging versus evaluating
- ▶ Qualities of a good judge
- ▶ Objectivity barriers
- ▶ Disqualifications
- ▶ Ballots

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Purpose

▶ Pick a winner!

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Qualifications

▶ Qualifications

- You are not a contestant
- You are a member in good standing
 - Club in good standing
- You are not a member of a club that has a contestant in the contest
- Have completed a minimum of 6 projects in *Competent Communication*
- Have attended judges training in the last 3 years

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Being assigned to a Contest


▶ Chief Judge contacts judges from judges list

- Request includes date, time, location, and flyer
- Verify qualification
- Respond yes or no
 - YES – show up by briefing time

▶ Check for dates, times, locations, and flyers

- Check District 50 website
- Check District 50 Facebook page
- SignupGenius


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Judging versus Evaluating

- ▶ Evaluating
 - Appraise speeches
 - Measure speech against manual objectives
 - Offer suggestions for improvement


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Judging versus Evaluating

- ▶ Judging
 - Do NOT evaluate
 - Decision is confidential
 - Do NOT offer suggestions for improvement
 - Do NOT discuss your results with contestants
 - Or anyone else


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Good Judge Qualities

- ▶ Fair
- ▶ Accurate
- ▶ Trustworthy
- ▶ Knowledgeable
 - Know the contest rules
 - Know how to fill out the ballot form
- ▶ Good Listener


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Objectivity Barriers

- ▶ Speaker position
 - First and last position
 - Use same criteria for each speaker
- ▶ Champion for the underdog
- ▶ Halo effect
 - Example: dynamic delivery means good content
- ▶ Reverse halo effect
 - Example: quiet voice means poor content


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Objectivity Barriers

- ▶ Second time around
- ▶ Subject
- ▶ Give someone else a chance
- ▶ Not the norm
- ▶ Do not use props or music
 - Nothing in rules about it
 - Permitted


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Disqualifications

- ▶ Eligibility
- ▶ Timing
- ▶ Originality

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Disqualifications - Eligibility

- ▶ Contestant Eligibility
 - Member in good standing of a club in good standing
 - Club must be PAID with minimum 8 members
 - Maintain eligibility through all contest levels
 - Meets contest requirements
 - International Speech
 - Completed at least 6 speeches in the *Competent Communication* manual
 - Exception for a charter member of a club chartered less than one year before the club contest
 - Responsibility of Contest Chair and Chief Judge

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Disqualifications - Timing

- Humorous and International Speech
 - Five to seven minutes
 - four minutes 30 seconds to seven minutes 30 seconds
- Evaluation
 - Two to three minutes
 - One minute 30 seconds to three minutes 30 seconds
- Tall Tales
 - Three to five minutes
 - Two minutes 30 seconds to five minutes 30 seconds
- Table Topics
 - One to two minutes
 - **Minimum one minute** to two minutes 30 seconds

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Disqualifications - Timing

- Responsibility of Timers and Chief Judge
- Judges Do NOT consider timing

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Disqualifications - Originality

- ▶ Contestants must prepare their own speeches
- ▶ Must be substantially original
 - **“Twenty-five percent or less of the speech may be devoted to quoting, paraphrasing, or referencing another person’s content.”**
 - Should be properly cited
 - No plagiarism
- ▶ Originality Protests
 - Write “PROTEST” on your ballot
 - Follow the Chief Judge out of contest (quietly)

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Disqualifications - Protests

- ▶ Only contestants and judges can lodge protests
 - Protests are lodged with the Chief Judge or Contest Chair prior to announcement of winner
 - Judges write “PROTEST” on their ballot
- ▶ Originality Protests
 - All judges are involved
 - The contestant has an opportunity to respond
 - Majority of voting judges required to disqualify
 - All decisions are final

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Contest Briefing

- ▶ Check in with Chief Judge
- ▶ Judges’ Briefing
 - Sign Judge’s Certificate of Eligibility
 - Return to Chief Judge
 - Get your ballots
 - Sign ballots before leaving briefing room
 - Collect judge’s gift
 - Ask questions!


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During the Contest

- ▶ Do not fill another role at the contest
- ▶ Do not sit next to a contestant
 - Judge must move
- ▶ Do not talk to a contestant
- ▶ Sit where you have a good view of the stage
- ▶ Bring pens and a writing surface (clipboard)
 - Not all contest locations have writing surfaces
- ▶ Use Judging Criteria on back of Judges Guide and Ballot


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During the Contest

- ▶ Listen to speech
- ▶ Minute of silence between each contestant
 - Score the contestant
- ▶ Indefinite silence after last contestant
 - Add up the scores
 - Select First, Second and Third place
 - Judge must resolve any ties
 - Write first AND last name of top 3 contestants in the ballot portion
 - Tear off ballot portion and hand to ballot counter


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During the Contest

- ▶ 10 minute break
- ▶ Do it all again
- ▶ Winners are announced
- ▶ Contest is Over
 - Take any materials used for scoring and dispose at home
 - Do not discuss results

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Tiebreaking Judge

- ▶ Check in with Chief Judge
- ▶ Briefed separately
 - Tiebreaking judge is a secret
 - Sign Judge's Certificate of Eligibility
 - Return to Chief Judge
 - Get your ballots
 - Sign ballots before leaving briefing room
 - Collect judge's gift
 - Ask questions!

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Tiebreaking Ballot

- ▶ Tiebreaking Ballot
 - Highest score is first place
 - Rank ALL contestants
 - No ties
 - Resolve your own ties
 - Contestant first AND last name
 - Consult program
 - Sign it, tear off, fold and hand to CHIEF JUDGE!

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Tiebreaking Judge's Official Ballot - Evaluation Contest

Name of Contestant _____

1st Place _____ 2nd Place _____ 3rd Place _____

4th Place _____ 5th Place _____ 6th Place _____

7th Place _____ 8th Place _____ 9th Place _____

10th Place _____ 11th Place _____ 12th Place _____

13th Place _____ 14th Place _____ 15th Place _____

16th Place _____ 17th Place _____ 18th Place _____

19th Place _____ 20th Place _____ 21st Place _____

22nd Place _____ 23rd Place _____ 24th Place _____

25th Place _____ 26th Place _____ 27th Place _____

28th Place _____ 29th Place _____ 30th Place _____

31st Place _____ 32nd Place _____ 33rd Place _____

34th Place _____ 35th Place _____ 36th Place _____

37th Place _____ 38th Place _____ 39th Place _____

40th Place _____ 41st Place _____ 42nd Place _____

43rd Place _____ 44th Place _____ 45th Place _____

46th Place _____ 47th Place _____ 48th Place _____

49th Place _____ 50th Place _____ 51st Place _____

52nd Place _____ 53rd Place _____ 54th Place _____

55th Place _____ 56th Place _____ 57th Place _____

58th Place _____ 59th Place _____ 60th Place _____

61st Place _____ 62nd Place _____ 63rd Place _____

64th Place _____ 65th Place _____ 66th Place _____

67th Place _____ 68th Place _____ 69th Place _____

70th Place _____ 71st Place _____ 72nd Place _____

73rd Place _____ 74th Place _____ 75th Place _____

76th Place _____ 77th Place _____ 78th Place _____

79th Place _____ 80th Place _____ 81st Place _____

82nd Place _____ 83rd Place _____ 84th Place _____

85th Place _____ 86th Place _____ 87th Place _____

88th Place _____ 89th Place _____ 90th Place _____

91st Place _____ 92nd Place _____ 93rd Place _____

94th Place _____ 95th Place _____ 96th Place _____

97th Place _____ 98th Place _____ 99th Place _____

100th Place _____

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Judge's Training Part II



Agenda

- ▶ How to use the Ballot
- ▶ Ethics
- ▶ Scoring

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How to use the Judges Ballot

- ▶ Judge's Guide
 - Write contestants' names on the right
 - Pick a midpoint for each category
 - Take notes
 - Add or subtract points based on category
 - Tally results after all speeches

JUDGING ITEMS	SUGGESTED POINT VALUES									
	1	2	3	4	5	6	7	8	9	10
Speech Development										

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How to use the Judges Ballot

- ▶ Remember Code of Ethics
 - On the back of EVERY judges form is the reminder of the rules you are to abide by while acting as a judge

JUDGE'S CODE OF ETHICS

1. Judges will consciously avoid bias of any kind in selecting first, second and third place contestants. They will not consider any contestant's club, area, division or district affiliation. Nor will they consider any contestant's age, sex, race, creed, national origin, profession or political beliefs. They will demonstrate the utmost objectivity.
2. Judges will not time the speeches and will not consider the possibility of under-time or overtime when judging a contestant's speech.
3. Judges will support by word and deed the contest rules and judging standards, refraining from public criticism of the contest and revealing scores and ranking only in accordance with official policy.

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How to use the Judges Ballot

Judge's Official Ballot – International Speech Contest

Name of Contestant _____

First Place _____

Second Place _____

Third Place _____

Department of Subject _____

(Judge's Name, Please Print) _____

NOTE: There must be one for the second contestant on the ballot and on the ballot.

PLACE RANKING POINTS

First Place 3 points

Second Place 2 points

Third Place 1 point

- ▶ Judge's Official Ballot
 - Highest score is first place
 - Second highest
 - Third highest
 - No ties
 - Resolve your own ties
- Contestant first AND last name
 - Consult program
- Sign it, tear off, fold and hand to ballot counter

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Ballots – International Speech

JUDGING ITEMS

JUDGING ITEMS	WEIGHT	SUGGESTED POINTS (POINTS)				
		1	2	3	4	5
Speech Development (Topic, Organization, Support Material) 10%	10	10	10	10	10	10
Effectiveness (Audience Attention, Idea Development) 10%	10	10	10	10	10	10
Speech Value (Idea, Logic, Information, Insight) 10%	10	10	10	10	10	10
Physical (Appearance, Voice, Manner) 10%	10	10	10	10	10	10
Delivery (Eye Contact, Voice, Manner) 10%	10	10	10	10	10	10
Language (Structure, Accuracy, Fluency) 10%	10	10	10	10	10	10
Appropriateness (Topic, Length, Audience, Occasion) 10%	10	10	10	10	10	10
Correctness (Grammar, Punctuation, Word Selection) 10%	10	10	10	10	10	10
TOTAL SCORE (100 Points Possible)						

- ▶ Judge's Guide
 - Content – 50%
 - Speech Development, Effectiveness, Speech Value
 - Delivery – 30%
 - Physical, Voice, Manner
 - Language – 15%
 - Appropriateness, Correctness

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Ballots – Humorous Speech

JUDGING CRITERIA

Content (50%)

Speech Development is the way the speaker puts ideas together so the audience can understand them. The speech is structured around a purpose, and this structure must include an opening body and conclusion. A good speech immediately engages the audience's attention and then moves forward toward a significant conclusion. This development of the speech structure is supported by relevant examples and illustrations, facts and figures, delivered with such smoothness that they blend into the framework of the speech to present the audience with a unified whole.

Effectiveness is measured in part by the audience's reception of the speech, but a large part is your subjective judgement of how the speech came across. You should ask yourself such questions as "Was I able to determine the speaker's purpose?" "Did the speech relate directly to that purpose?" "Was the audience's interest held by the speaker?" "Was this speech subject responsive for this particular audience?"

Speech Value justifies the act of speaking. The speaker has a responsibility to say something meaningful and original to the audience. The listeners should feel the speaker has made a contribution to their thinking. The ideas should be important ones, although this does not preclude a humorous presentation of them.

Delivery (30%)

Physical presentation of a speech carries part of the responsibility for effective communication. The speaker's appearance should reinforce the speech, whether formal, laid, humorous or instructional. Body language should support points through gestures, expressions and body positioning. The speaker makes effective use of and stays within the designated speaking area.

Voice is the sound that carries the message. It should be flexible, moving from one pitch level to another for emphasis, and should have a variety of rate and volume. A good voice can be clearly heard and the words easily understood.

Manner is the indirect revelation of the speaker's real self as the speech is delivered. The speaker should speak with enthusiasm and assurance, showing interest in the audience and confidence in their reactions.

Language (20%)

Appropriateness of language refers to the choice of words that relate to the speech purpose and to the particular audience hearing the speech. Language should promote clear understanding of thoughts and should fit the occasion precisely.

Correctness of language ensures that attention will be directed toward what the speaker says, not how it is said. Proper use of grammar and correct pronunciation will show that the speaker is the master of the words being used.

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Ballots – Table Topics

JUDGING ITEMS	SUGGESTED POINT VALUES									
	A	V	N	G	F					
	5	4	3	2	1	1	2	3	4	5
Speech Development (Opening, Body, Closing, Organization, Smoothness)	30	28.50	27.00	25.50	24.00					
	20	18.00	17.00	16.00	15.00					
Effectiveness (Logic, Clarity, Emphasis, Appeal, Relevance, Audience Response)	20	18.00	17.00	16.00	15.00					
	10	9.00	8.50	8.00	7.50					
Physical Appearance, Body Language, Speaking Style	10	9.00	8.50	8.00	7.50					
	10	9.00	8.50	8.00	7.50					
Voice (Pitch, Volume)	10	9.00	8.50	8.00	7.50					
	10	9.00	8.50	8.00	7.50					
Appropriateness (To Speech, To Topic, To Audience)	10	9.00	8.50	8.00	7.50					
	5	4.50	4.25	4.00	3.75					
Correctness (Grammar, Punctuation, Word Selection)	5	4.50	4.25	4.00	3.75					
	5	4.50	4.25	4.00	3.75					
TOTAL SCORE (100 Points Possible)										

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▶ **Judge's Guide**

- **Content – 55%**
 - Speech Development, Effectiveness
- **Delivery – 30%**
 - Physical, Voice
- **Language – 15%**
 - Appropriateness, Correctness

Ballots – Table Topics

JUDGING CRITERIA

Content (55%)

Speech Development is the way the speaker puts ideas together so the audience can understand them. The Table Topics™ response is structured around a purpose, and this structure must include an opening, body and conclusion. The response is supported by relevant examples and illustrations, facts and figures, if appropriate, and is delivered smoothly.

Effectiveness is your subjective judgement of how the response came across. Were you able to determine the speaker's purpose? Did the speech relate directly to the given question or topic? Was the response clearly and logically presented?

Delivery (30%)

Physical presentation of the response carries part of the responsibility for effective communication. The speaker's appearance should reinforce his or her response. Body language should support points through gestures, expressions and body positioning. The speaker makes effective use of and stays within the designated speaking area.

Voice is the sound that carries the message. It should be flexible, moving from one pitch level to another for emphasis, and should have a variety of rate and volume. A good voice can be clearly heard and the words easily understood.

Language (15%)

Appropriateness of language refers to the choice of words that relate to the speech purpose and to the particular audience hearing the speech. Language should promote clear understanding of thoughts and should fit the occasion precisely.

Correctness of language ensures that attention will be directed toward what the speaker says, not how it is said. Proper use of grammar and correct pronunciation will show that the speaker is the master of the words being used.

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Conclusion

▶ To pick a winner, a judge must be

- ▶ Fair
- ▶ Accurate
- ▶ Trustworthy
- ▶ Knowledgeable
 - Know the contest rules
 - Know how to fill out the ballot form
- ▶ Good Listener

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References

- ▶ Toastmasters Resources – Speech Contests
 - <https://www.toastmasters.org/Resources/Contests/Speech-Contests>
 - Speech Contest Rulebook
 - Speech Contest Tutorials
 - When You're the Judge
 - Judge's Guide and Ballot
- ▶ District 50 Toastmasters Website
 - <http://d50toastmasters.org/>
 - Contest dates and locations

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